



Roofing Safety Resumé

Our Commitment to Safety: JRC, Incorporated believes the personal safety, health and well-being of our employees and subcontractors is of primary importance. The prevention of work related illnesses and injuries are such consequence that it will be given precedence over productivity, schedule and cost. To the degree possible, we will provide the time, training, materials, and resources required for your personal safety and health as well as the protection of the job. You as an employee or sub-contractor have the same obligation. We will adhere to known standards and procedures to achieve no lost time accidents or injuries.

The **JRC's Accident Prevention and Safety Program** is a function of the Human Resources / Safety Department and is administered through the full-time efforts of JRC's Safety / Human Resources Manager.

SAFETY PROGRAM

The JRC's Accident Prevention and Safety Program Manual, containing all written safety policies and procedures, is continually updated. A copy is available upon request. The topics include:

- Company Safety Policy Letter
- General Safety Rules for Construction
- Personal Protective Equipment
- Fall Protection Safety Rule
- Scaffold Safety Rules
- Hazard Communication Program
- Heat Stress: How do you prevent heat illness?

TRAINING

An Orientation Training program has been implemented for all new hires. All newly hired employees are required to do the following:

- New hires are provided and required to read the company's employee handbook, as well as, the accident prevention and safety program and sign acknowledgement forms.
- New Hires are also required to view the safety video consisting of the National Roofing Contractors Associations (NRCA)
- A Fall Protection Work plan is completed at the beginning of each project and reviewed with all the subcontractors.
- Weekly 'Toolbox' Safety Meetings are conducted by the production supervisors. General safety topics are reviewed, along with specific hazards on the project(s) for that week.
- Mandatory Safety Meetings are conducted each quarter by regional safety specialists for all JRC associates to present and discuss a wide range of safety issues common to all employees.
- An Annual Safety Meeting is conducted by JRC Safety Manager to address accident trends, potential problems and/or the findings of unannounced job site inspections.



Project Supervisor Training: All JRC Project Supervisors are required to complete the OSHA 30-hour course. The OSHA 30-hour Construction Industry Outreach Training course is a comprehensive safety program designed for anyone involved in the construction industry. Specifically devised for safety directors, foremen, and field supervisors; the program provides complete information on OSHA compliance issues.

Subcontractor Training: All JRC subcontractors are required to review The JRC's Accident Prevention and Safety Program Manual with all employees they assign to a project. Additionally, we required an acknowledgement form confirming their understanding and compliance before they perform any services.

INSPECTIONS

Pre-Job Inspections: JRC has an accomplished team of interior and exterior surveyors. The surveyors are JRC's first "eyes" on any future project we might undertake. They complete a pre-job survey that includes a written fall protection plan, the required safety equipment and the proper procedures necessary to complete the proposed project.

Spot-Check Inspections: JRC's Division Managers regularly visit job sites to ensure that safety precautions are being implemented.

Daily Inspections: Onsite Supervisors review hazardous conditions to ensure that employees are protected from the hazards and are following safe work practices.

Unannounced Inspections: JRC Division Managers' conduct unannounced, OSHA-type safety inspections to ensure that the foremen and employees are utilizing safe work practices. Should safety violations exist, appropriate disciplinary action is implemented.

In the event of an accident, facts are gathered, reviewed and reported by the production supervisor. The employee fills out a 'Employee Report of Injury Form' that is submitted to JRC's Safety Manager for further review. JRC's Safety Manager completes a 'Incident Investigation Report Form'. Hazardous conditions, if any, are corrected and/or eliminated.

ACCIDENT INVESTIGATION

A copy of the JRC's Accident Prevention and Safety Program Manual is maintained on each job site and provided upon the request of the customer.

JRC, Inc. maintains Worker's Compensation, General Liability and Automobile insurance coverage for its operations throughout the USA. A sample copy of a Certificate of Insurance is provided with proposals, or upon the request of a customer.

INSURANCE COVERAGES

EXPERIENCE MODIFICATION RATING

JRC, Inc. maintains a .85 EMR or Experience Modification Rate.

